



Panipat Institute of Engineering & Technology

NBA Accredited (CSE, UG), Approved by A.I.C.T.E. & Affiliated to Kurukshetra University, Kurukshetra.
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Ref. No.: PIET/Admin./2022/

Date: 06/09/2022

CIRCULAR

Institutional Activity calendar
Session (2022-23)

Guidelines for Institutional Activity calendar

- All the event coordinators are responsible for smoothly conducting the program. The institutional calendar is divided into total 8 segments. If needed the tentative schedule may be modified after discussion with undersigned.
- All activities will be conducted at the Central level, the flier for the poster will be designed centrally which can be further customised according to the requirements of the departments. Mr. Trun Miglani may be contacted for preparing flexes/fliers.
- All the respective departments will organise Faculty Development Programmes (FDPs), Workshops, STTPs and Seminars and will invite the faculty and students from all the departments for participation. It is a mandatory for all Heads of the Departments to depute their faculty members for all capacity building programs of students / Faculty / Staff for participation. In case of any issue undersigned may be contacted.
- Departmental POC will motivate the students to make their Live Projects. The record of all Live projects at institute level will be maintained by Dr. Gaurav Gambhir, Associate Professor, CSE.
- All the departments can amend the activities in the central calendar according to their requirement and will notify to the central team through Dr. Shakti Arora.
- Participation of the students, from all departments wherever applicable; in challenges and competitions is mandatory.
- Since, we are aligning with Education 4.0 the Innovation and Entrepreneurship activities need to be emphasized. Hence, departments are advised to plan increased participation in IPR, Innovation and entrepreneurial type of activities.
- Departments must identify value added courses of not less than 30 hours of duration on Innovation and Entrepreneurship.
- Record of all the innovation and entrepreneurial courses/subjects running in all departments must be submitted to the Central Coordinator Dr. Shakti Arora for records.
- Dr. Shakti Arora is requested to keep all records updated on the subject.
- Departmental POC for the start-up will ensure the maximum participation of students in all start-up related activities.
- Report of all the events must be submitted on the mentioned portal within 7 working days after completion of the respective event.

DIRECTOR

CC:

1. Management, for kind information please.
2. All Deans/HoDs & HoOs
3. All Notice Boards
4. Dr. Shakti Arora, Associate Professor, CSE
5. Dr. Gaurav Gambhir, Associate Professor, CSE

Institute Level Activity Calendar 2022-23

Segment-1 Mindset/Awareness				
S.No.	ACTIVITIES FOR EACH SEGMENTS	DEPARTMENT / Cell	APPOINTED FACULTY MEMBERS	Tentative Date
1	Orientation session on Startup Policies	Startup Cell	Dr. Shakti Arora, Dr Monika Gambhir	5 th -15 th September 2022
2	Orientation session on Research ethics	R & D Cell	Dr. Anju Gandhi	7-15 th September 2022
3	Orientation session on IPR	IPR Cell / ME	Dr. Saurabh Garg	September 2022
4	Orientation session on Innovation & entrepreneurship	IIC	Dr. Shakti Arora, Dr Monika Gambhir	October 2022
5	Orientation session on Innovation Challenges	IIC	Dr. Anju Gandhi & Dr. Sunil Dhull	October 2022
6	Orientation session on RISE	Idea Lab	Dr. Anju Gandhi, Dr Shakti Arora, Dr. Sunil Dhull	September 2022
7	Orientation session on Design thinking	ME/DMS	HOD DMS/Dr. Suman Dahiya	November 2022
8	Orientation session on Critical thinking	DMS	Arindam Bhattacharya	November 2022
9	Orientation session on Business Model	DMS	HOD DMS	October 2022
10	Orientation about Emerging Technologies	CSE/IT	Dr. Devender Prasad	1st week of October 2022
11	Orientation program on Placements	Placement Cell	Mr. Ritesh Aggarwal	Academic session 2022-2023
12	Orientation session on Higher education (GATE)	ECE	Dr. Monika Gambhir	Academic session 2022-2023 once per semester
13	Orientation session on Internships	Placement Cell	Mr. Ritesh Aggarwal	Academic session 2022-2023
14	Orientation Session on Human values	ASH	Dr. Vinay Khatri	



Institute Level Activity Calendar 2022-23

DEPARTMENT  POC										
BBA	MBA	ASH	CIVIL	CSE	ME	ECE	TEXTILE	IT	PHARMACY	BCA/MCA
MS. PREETI DAHIYA	DR. ANJU	DR. VINOD	MR. BALRAJ	DR. ALANKRITA/ DR. GAURAV	MR. PARDEEP KUMAR	MR. VISHAL	MR. GHANSHYAM	MR. RATTANDEEP/ MS. HARMINDER	DR. NEELAM MALIK/ DR. DAISY ARORA	-



Institute Level Activity Calendar 2022-23

Segment-2 Days' celebrations

S.No.	ACTIVITIES FOR EACH SEGMENTS	DEPARTMENT / Cell	APPOINTED FACULTY MEMBERS	TENTATIVE DATES
1	World Environment Day	ASH	HOD ASH	5 th June
2	Yoga Sessions - Yoga Day	MCA/DMS	DR. Dinesh Verma	21 st June
3	MSME Day	DMS/DBS	Dr. Saurabh Garg DMS	27 th JUNE
4	World Youth Skill Day	CSE	HOD ME	15 th July
5	International Youth Day	Pharma	Dr. BB Sharma DSW	12 th Aug
6	Teacher's Day	DMS/ASH	HOD ASH & DMS	5 th Sep
7	Engineers Day	CSE/ TE	HOD CSE/HOD TE	15 th Sep
8	National Entrepreneurs Day	DMS/DBS	HOD DMS	15 th Nov
9	Startup Day	Startup Cell	Dr. Shakti Arora	16 th Jan
10	National Science Day	ASH/ ECE	Dr. Vinay Khatri	28 th Feb 2023
11	International Women's Day	ASH	HOD ASH	8 th March
12	World IP Day	Pharmacy	Dr. Deepak Bhagwat	26 th April
13	National Technology Day	CSE / IT	Dr. Anju Gandhi/ Dr. Mukesh Chawla	11 th May
14	International light day	ASH	Dr. Vinay Khatri	16 th May

DEPARTMENT POC

BBA	MBA	ASH	CIVIL	CSE	ME	ECE	TEXTILE	IT	PHARMACY	BCA/MCA
MS. KHUSHBOO KALSA	MS. JAYTI MAHAJAN	DR. POONAM	MR. BALRAJ	DR. ANJU	MR. GOURAV GOYAL	MS. SAPNA	MS. MANJU SINGH	MS. NEHA BHATIA	MS. GARIMA	MR. SATYAWAN

Institute Level Activity Calendar 2022-23

Segment-3 Challenges/Competitions

S.No	ACTIVITIES FOR EACH SEGMENTS	DEPARTMENT / Cell	APPOINTED FACULTY MEMBERS	TENTATIVE DATES
1	Business Plans Competition	DBS	HOD DMS	September 2022
2	Ideathon	Startup Cell	Dr. Shakti Arora, ME Department	October 2022
3	Demo Day	Startup Cell	Dr. Shakti Arora, ME Department	November 2022
4	Hardware project demonstration	ME/ECE	HOD ECE and all HODs	Last week of september
5	Innovate out of waste	ME/CE	HOD ME and ASH	First week of october
6	Research Paper Presentation	MCA/ASH	HOD MCA and all HODs	October 2022
7	software Expo (Coding Challenges)	IT	HOD IT and all HODs	November 2022
8	Internal hackathons	CSE	Mr. Harish Saini	October-Novemeber 2022
9	State Level Tech Fest	MCA	Ms. Nisha, Ms. Mandeep	December first week

Note: - The above mentioned coordinator will organize all mentioned challenges at central level and will coordinate with all the departments for the participation

DEPARTMENT POC										
BBA	MBA	ASH	CIVIL	CSE	ME	ECE	TEXTILE	IT	PHARMACY	BCA/MCA
MR. VIBHOR	DR. VIKAS TYAGI	MS. TAMMANA	MR. RAVINDER	DR. STUTI/MS. UPASANA	MR. RAJENDER	MR. RAJEEV SAINI & MR. PANKAJ	-	MS. NEHA BHATIA	DR. SHIVA	DR. MONIKA/ DR. NEHA

Institute Level Activity Calendar 2022-23

Segment-4 Outreach Activities					
S.No	ACTIVITIES FOR EACH SEGMENTS	DEPARTMENT / Cell	APPOINTED FACULTY MEMBERS	TENTATIVE DATES	
1	Industrial Visit	All Departments	Dr. Devender Prasad in consultation with concerned HoDs	Once in a semester	
2	Visit to Incubator/Accelerators	Startup Cell	Mr. Rajiv Gulati/ Dr. Shakti Arora	Once in a semester	
3	Visit to National Fair/Exhibition	All Departments	Dr. Devender Prasad in consultation with concerned HoDs	Once in a semester	
4	Lead Workshops	All Department	Dr. Shakti Arora	July-Aug 2022	
5	Establish COES	All Department	Dr. Devendra Prasad		
6	MOUs with various industries	All Department	Dr. Devendra Prasad		
7	Student Exchange Program	All Department	Dr. Devendra Prasad		
8	HR Summit	DMS		1st August, 2022 - 5th August, 2022	

DEPARTMENT POC										
BBA	MBA	ASH	CIVIL	CSE	ME	ECE	TEXTILE	IT	PHARMACY	BCA/MCA
MR. RAJESH	MR. PARIKSHIT VAID	DR. RACHNA	MR. LALIT	MR. SETHI	MR. NAVEEN	MR. VIKAS GOYAL	MR. GHAMSHYAM PANDEY	MR. SANDEEP GOEL	DR. AKANKSHA	MS. REEMA



Institute Level Activity Calendar 2022-23

Segment 5- Faculty Capacity Building

S.No	ACTIVITIES FOR EACH SEGMENTS	DEPARTMENT / Cell	APPOINTED FACULTY MEMBERS	TENTATIVE DATES
1	FDP on I & E, IPR	IPR Cell	Dr. Saurabh Garg	One in each semester
2	Faculty Training Program on I & E (Conduct & Participants)	All Departments	Dr. Saurabh Garg	One in each semester
4	Value added course on I&E	All Departments	Dr. Rama Chawla (CSE)	One in each semester
5	Credit Course on I&E	All Departments	Dr. Daisy (Pharma)	One in each semester
6	FDP	All Departments	Dr Devender Prasad	One in each semester
7	Organizing STTP in thrust Areas	All Departments	Prof. (I/C) R& D in consultation with all HODs	One in each semester

DEPARTMENT OF POC										
BBA	MBA	ASH	CIVIL	CSE	ME	ECE	TEXTILE	IT	PHARMACY	BCA/MCA
DR. TANNU	DR. SANDEEP	MS. POONAM	MR. BALRAJ	DR. SAURABH/ DR. RAJENDER	DR. VISHAL & MR. SIDHARTH	MR. RAJESH KUMAR	DR. RK	MS. ASHIMA	DR. DAISY ARORA	MS. DIVYA

Institute Level Activity Calendar 2022-23

Segment 6-Student's Capacity Building

S.No	ACTIVITIES FOR EACH SEGMENTS	DEPARTMENT/ Cell	APPOINTED FACULTY MEMBERS	TENTATIVE DATES
1	Skilling Program of Idea Lab	AICTE Idea Lab	Dr. Anju Gandhi & Dr. Sunil Dhull	
2	Workshop organized by departments on various emerging topics for students	All Departments	All HODs	One in each semester
3	Workshop on TRL	Startup Cell	Dr. Shakti Arora and Mr. Rajiv Gulati	Twice in semester
4	Workshop on Social Impact & SDGs	CSE	Dr. Bhawna Singla	Twice in each semester
5	Live projects by students	All Departments	Dr. Gaurav Gambhir	Will coordinate with all the departments and ensure the live projects in all departments
6	Students' workshop of minimum 30 hrs. or one week at least one from each department	All departments	Dr Devender Prasad	Once in a semester

DEPARTMENT POC										
BBA	MBA	ASH	CIVIL	CSE	ME	ECE	TEXTILE	IT	PHARMACY	BCA/MCA
DR. ANNU	MR. VIKAS NAIN	MS. RADHIKA	MR. LALIT	MR. SANDEEP BINDRA	MR. ABHISHEK SHARMA	MR. RAJEEV	MS. ASTHA	MR. KARUNA	DR. SONIA NARWAL	MS. NISHA



Institute Level Activity Calendar 2022-23

Segment 7- Startups						
S.No	ACTIVITIES FOR EACH SEGMENTS	DEPARTMENT/ Cell	APPOINTED FACULTY MEMBERS	Departmental PoC	TENTATIVE DATES	
1	Session on Idea Generation	Startup Cell	Mr. Arindham Bhattachary and Dr. Shakti Arora		Session on Idea Generation	
2	Session on idea validations	Startup Cell	Mr. Rajiv Gulati and Mr. Arindham Bhattachary		Session on idea validations	
3	Sessions on Analytical thinking	DMS/ME	Mr. Arindham Bhattachary		Sessions on Analytical thinking	
4	Design thinking/Critical thinking	DMS/ME	Mr. Arindham Bhattachary		Design thinking/Critical thinking	
5	Lean Canvas /Pitch deck	Startup Cell			Lean Canvas /Pitch deck	
6	participation of student in external ideathons/startup competitions	Startup Cell	Dr. Shakti Arora		participation of student in external ideathons/startup competitions	
7	Awareness about startup India programs	Startup Cell			Awareness about startup India programs	
8	Sessions on Funding Opportunities	Startup Cell			Sessions on Funding	
9	Story telling	Startup Cell			Story telling	
10	Interaction with Incubator/Founder.	Startup Cell			Interaction with Incubator/Founder	
11	Visit to I.A.	Startup Cell			Visit to I.A.	
12	Session on Legal /company Formation	MCA	Dr Dinesh Verma		Session on Legal /company Formation	
13	Organizing Demo Day/Startup Conference	Startup Cell			Organizing Demo Day/Startup Conference	
14	Session on TRLs of ideas	Startup Cell			Session on TRLs of ideas	



Institute Level Activity Calendar 2022-23

15	IPR support	IPR Cell	Dr. Saurabh Garg	IPR support
16	One day Seminar on Funding Challenges ahead Startups	MCA	Ms. Nisha	

DEPARTMENT  POC										
BBA	MBA	ASH	CIVIL	CSE	ME	ECE	TEXTILE	IT	PHARMACY	BCA/MCA
MR. ATUL GAUTAM	MS. PREETI	DR. PRATIBHA	MR. DEVENDER	DR. SHAKTI	MR. BHUPENDER	DR. POONAM JAGLAN	DR. RK	MS. HARMINDER	MR. KULWANT/ MS. PALIKA	MR. RAJAN



Institute Level Activity Calendar 2022-23

Segment 8- Research					
S.No	ACTIVITIES FOR EACH SEGMENTS	DEPARTMENT/ Cell	APPOINTED FACULTY MEMBERS	Departmental POC	TENTATIVE DATES
1	Session IPR	IPR Cell	All Prof. and Associate Prof.		Academic Session 2022-23
2	A research group has been created. Faculty members shall involve in publishing research/review papers in peer reviewed SCOPUS/SCI/ indexed journals.	R& D Cell	Dr. Anju Gandhi		Academic session 2022-2023
3	A national Seminar on "The What Why and How of research?"	R& D Cell	Dr. Anju Gandhi		
4	International Conference one from each Department in one academic year	All Departments	Dr. Devender Prasad		
5	Session on Project writing from government funding Agencies	R& D Cell	Dr. Anju Gandhi		

DEPARTMENT POC										
BBA	MBA	ASH	CIVIL	CSE	ME	ECE	TEXTILE	IT	PHARMACY	BCA/MCA
DR. SUMAN	MR. VIKAS DESHWAL	DR. Manju BALRAJ	MR. BALRAJ	MR. SUMIT	DR. SUNIL DHULL	MR. ARUN RANA	MS. ASTHA	MS. ASHIMA	DR. SEEMA ROHILLA/DR. PARVEEN GOYAL	DR. NEHA

