

**PANIPAT INSTITUTE OF ENGINEERING AND TECHNOLOGY  
PANIPAT**

**Department of Management Studies**

Semester: Ist

Faculty Name: Dr. Suman Dahiya

Course Title: Management Process and Organizational Behaviour

Course No. – MBA 101

Sr. No	Lecture No.	Topics to be covered	Target Outcome
1	L-1	Management: Meaning, Nature, Significance	CO1
2	L-2	Evolution of management thought	CO1
3	L-3	Managerial Processes, Principles, Functions	CO1
4	L-4	Skills and Roles of a Manager in an organization	CO1
5	L-5	<b>Class Activity on Managerial Roles and skills</b>	CO1
6	L-6	<b>Case Study on ‘Why managerial Skills?’</b>	CO1
7	L-7	Planning (Strategies, Decision Making and MBO)	CO2
8	L-8	<b>Class Activity on Planning</b>	CO2
9	L-9	<b>Case Study on ‘Decision-making Process’</b>	CO2
10	L-10	Organizing (Organizational Design and Structure)	CO2
11	L-11	<b>Class Activity on Organizing</b>	CO2
12	L-12	<b>Case Study on ‘Organization Design’</b>	CO2
13	L-13	Staffing (HR Functions)	CO2
14	L-14	<b>Class Activity on Staffing</b>	CO2
15	L-15	<b>Case Study on ‘HR Planning’</b>	CO2
16	L-16	Directing (Leadership, Motivation and Communication)	CO2

Sr. No	Lecture No.	Topics to be covered	Target Outcome
17	L-17	<b>Class Activity on Leadership</b>	CO2
18	L-18	<b>Case Study on ‘Types of Motivation’</b>	CO2
19	L-19	Controlling (Control Measures)	CO2
20	L-20	<b>Class Activity on Controlling</b>	CO2
21	L-21	<b>Case Study ‘Why and How Controlling?’</b>	CO2
22	L-22	Modern Management Approaches & Concepts; Contemporary Management Issues and Challenges	CO3
23	L-23	Guidelines for Managerial Excellence and Success in Contemporary business environment	CO3
24	L-24	Understanding and Managing Individual Behaviour: Personality & Personality Attributes; Perception and Attribution	CO3
25	L-25	Values and Attitudes; Emotions & Emotional Intelligence, Learning	CO3
26	L-26	<b>Class Activity on Emotional Intelligence</b>	CO3
27	L-27	<b>Case Study on ‘Values and Attitudes’</b>	CO3
28	L-28	Understanding and Managing Group Processes- Interpersonal and Group Dynamics; Power & Politics at work	CO4
29	L-29	Organisational Culture; Learning Organisations and Organisational Learning	CO4
30	L-30	<b>Class Activity on Organizational Culture</b>	CO4
31	L-31	<b>Case Study on ‘OD Interventions’</b>	CO4
32	L-32	Organizational Change; Organizational Development; Organisational Effectiveness:	CO4
33	L-33	Concept, Perspectives & Approaches; Conflict Management, Negotiations	CO4
34	L-34	Stress Management; Workplace Spirituality; Happiness Quotient	CO5
35	L-35	<b>Class Activity on Negotiation and Stress Management</b>	CO5

<b>Sr. No</b>	<b>Lecture No.</b>	<b>Topics to be covered</b>	<b>Target Outcome</b>
<b>36</b>	<b>L-36</b>	<b>Case Study on 'How to manage Conflicts?'</b>	<b>CO5</b>
<b>37</b>	<b>L-37</b>	<b>Revision</b>	
<b>38</b>	<b>L-38</b>	<b>Previous Years Paper Discussion</b>	