

Panipat Institute of Engineering and Technology

Approved by A. I. C. T. E. & affiliated to Kurukshetra University, Kurukshetra.
70, Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

No. PIET/IQAC/2018-19/ii

Date: 25. 09. 2018

CIRCULAR

Second meeting of the IQAC is to be held at 10.00 a. m. on Friday the 5th October, 2018 in the Conference room of Admin block. List of the brief agenda item is enclosed below.

All the IQAC members are requested to make it convenient to attend the meeting.



DIRECTOR

CC:

- All the members - IQAC
- Management/Administrator/Registrar

Enclosed:

- Action Taken Report for the IQAC meeting held on 27 July 2018

Agenda of 2nd IQAC meeting:

- (1) To confirm minutes of the meeting of IQAC held on 27th July 2018.
- (2) To note the action taken on the proceedings of the IQAC meeting held on 27th July 2018.
- (3) To consider modalities for holding an international conference on intelligence systems in the month of March 2019.
- (4) To discuss and design curriculum and professional development activities with application skills in the latest and emerging areas of engineering, technology and management for the students and faculty members of different departments of the Institute.
- (5) To consider the formation of an innovation council under the MHRD innovation Cell for development a spirit of innovation among the students and faculty.
- (6) To decide activities for social responsibility to be undertaken by students.
- (7) To discuss and propose the rationalized intake in various courses.
- (8) To discuss the possibility of opening new courses in PIET.
- (9) To discuss about a suitable grievance redressal mechanism.
- (10) Status of SAR submission for NBA accreditation of B. Tech. in CSE.
- (11) Any other item with permission of the chair.

Panipat Institute of Engineering and Technology

Approved by A. I. C. T. E. & affiliated to Kurukshetra University, Kurukshetra.
70, Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

Date: 05 October 2018.

The second meeting of the IQAC was held in the admin block at 10 a.m. on 5th October 2018. The following members attended the meeting:

Shri. Rakesh Tayal
Prof. (Dr.) Shakti Kumar
Prof. (Dr.) D. P. S. Chauhan
Prof. (Dr.) B. B. Sharma
Prof. (Dr.) Dr. Vijay Kaushik
Dr. Akhilesh Mishra
Mr. Sunil Dhull
Ms. Swati Gupta
Mr. Deepak Gumber
Mr. Manish Gulati

Minutes of the meeting

No.	Item	Proceedings of the meeting held on
1	To confirm minutes of the meeting of IQAC held on 27 th July 2018.	MoM held on 27 th July 2018 was confirmed by members present.
2	To note the action taken on the proceedings of the IQAC meeting held on 27 th July 2018.	The committee expressed satisfaction over the action taken by the faculty members and other functionaries.
3	To consider modalities for holding an international conference on intelligence systems in the month of March.	The committee approved the conveners as Dr. Anju Bhandari, Dr. Vijay Kumar Kaushik and Mr. Dinesh Verma. Dr. S. C. Gupta and conveners were asked to give the event a wide publicity, workout for the advisory and Technical Program Committee, apply for sponsorships etc.
4	To discuss and design curriculum and professional development activities with application skills in the latest and emerging areas of engineering, technology and management for the students of different departments of the Institute.	Various Heads were requested by the committee members to promote such activities by involving the (i) faculty members and (ii) external agencies.

- | | |
|---|---|
| 5 To consider the formation of an innovation council under the MHRD innovation Cell for developing spirit of innovation among the students and faculty. | The committee expressed strong need for formation of innovation council in the institute and the Director requested the Dean R&D to proceed with the necessary procedures. |
| 6 To decide activities for social responsibility to be undertaken by students. | The NSS in charge Mr. Gyander Ghangas is to take initiatives in this regard. |
| 7 To discuss and propose the rationalized intake in various courses. | <p>Considering the admission trends of the region the following reduction in intake were proposed by the members:</p> <p>Diploma in ME: from 120 to 90.
 B. Tech. in ME: from 180 to 120.
 B. Tech. TE (Textile): 60 to 30.
 B. Tech. in CE: from 120 to 90.
 MCA: from 60 to 30.
 M. Tech. in CSE: from 36 to 18.
 M. Tech. in CAD/CAM: from 18 to Nil.
 M. Tech. in ECE: from 18 to Nil.
 M. Tech. in CE: from 24 to Nil.</p> |
| 8 To discuss the possibility of opening new courses in PIET. | The members suggested opening a new course of D. Pharma./B. Pharma. |
| 9 To discuss about a suitable grievance redressal mechanism. | Director informed about availability of online Grievance Redressal Portal – Edu Grievance. |
| 10 Status of SAR submission for NBA accreditation of B. Tech. in CSE. | Director and Head CSE explained the members that the SAR submission process is progressing smoothly and it is likely to be submitted as per schedule. |
| 11 Other Items-
Formation of Alumni association at PIET. | <p>Committee members felt the need for formation of a registered alumni association and Director instructed Mr. Dinesh Verma to coordinate the activities.</p> <p>Need for revision of the COs prescribed by the university was discussed and decided that the Heads should be informed to form committees and review the same and submit the revised COs to IQAC.</p> <p>Review of the audit process was discussed and decided that Dr. Mishra will work on this matter with the Coordinator IQAC.</p> |

Meeting adjourned with a vote of thanks to the chair.

Copy to

- PA to Director
- All the members
- Heads of the departments
- IQAC records


Coordinator
 Coordinator IQAC
 Panipat Institute of Engineering & Technology
 Pattikalyana, Samalkha, Panipat, Haryana

Panipat Institute of Engineering and Technology

Approved by A. I. C. T. E. & affiliated to Kurukshetra University, Kurukshetra.
70, Milestone, G. T. Road, Samalkha, Panipat, 132103, Haryana

Action Taken Report

For the IOAC Meeting held on 5th October 2018

No. Item	Action Taken
3 To consider modalities for holding an international conference on intelligence systems in the month of March.	The working committees have been constituted and the conference is scheduled on 29 th March 2019.
4 To discuss and design curriculum and professional development activities with application skills in the latest and emerging areas of engineering, technology and management for the students and faculty members of different departments of the Institute.	<ol style="list-style-type: none">1. A workshop on <i>Digital and Internet Security Techniques</i> is organised on 9th October, 2018 in the IT department by Mr. L. S. Chhabra of CDI-Consulting in which 400 students from various departments participated.2. A Competitive event on Coding in C/C++ called <i>Game of Coding</i> was organised in the IT department on 16 October 2018 in which 33 students participated.3. On the topic <i>how to make good projects through multidisciplinary approach</i>, a Skype session was organised by the ME department on 16 October, 2018 inviting a PIET alumni Mr. Haneesh Bidani R.A., Massey Univ., Auckland, New Zealand in which 110 students participated.4. BBA department on 18 October, 2018 organised a Seminar on <i>Mobile E-Flip Learning</i> inviting Mr. Maninder Maan from Career Inbox Company in which 800 students participated.5. IT department on 22-26 October, 2018 organised the Micro Accelerator Program of FICE- UC Berkley on <i>Basic concepts of IoT, its applications and Arduino board</i> by Ms. Manjit Saini, Mr. Suryender Kumar, and Mr. Ravi in which 60 students from CSE, IT, ECE, and MCA participated.6. Five students and Two faculty members from TEXTILE department on 2 November, 2018 attended the <i>MSME Video Conference</i> in Arya PG college Panipat, Haryana addressed by the Prime Minister, Textile Minister, Union minister of state for MSME and Others to appraise on Government support and Outreach (Current policy, promotion, eligibility criteria for loans etc.) to set up a small/medium scale textile unit.

- | | |
|---|--|
| <p>5 To consider the formation of an innovation council under the MHRD innovation Cell for development a spirit of innovation among the students and faculty.</p> | <p>Institute Innovation Council is formed on 26 November 2018 under the MHRD innovation cell. The cell comprises of 15 student members, 3 faculty members and technical experts from the nearby industries.</p> |
| <p>6 To decide activities for social responsibility to be undertaken by students.</p> | <p>Mr. Gyanender Ghangas arranged a NSS trip on 4 - 5 November, 2018 in which 40 student volunteers from different branches visited orphanage at Panipat (32 members) and Karnal (106 members), offered gifts, food, clothes etc to the orphans and also played games with them. Volunteers also were also excited while celebrating Diwali with them.</p> |
| <p>7 To discuss and propose the rationalized intake in various courses.</p> | <p>The suggestions were forwarded further for final decision.</p> |
| <p>8 To discuss the possibility of opening new courses in PIET.</p> | <p>The process of opening the course D. Pharma./B. Pharma initiated with PCI.</p> |
| <p>9 To discuss about a suitable grievance redressal mechanism.</p> | <p>Edu Grievance is engaged for online grievance redressal.</p> |

7. Twenty one student and three faculty members from TEXTILE department on 17 November, 2018 attended the *Textile Summit* organized by the Textile Association of India, Delhi covering Latest research in area of technical textiles.
8. Guest Lecture by Mr. Abhay Chopra was organized on 10 January 2019 for MBA students and faculty members.
9. B. Tech. (ME) students visited NTPC Hydal Power Plant in Bilaspur, H.P.
10. A session on Transformational Leadership delivered by Dr. Pramod Sadar Joshi in the MBA department on 18 January 2019.
11. Textile students visited a textile exhibition for yarn, fabric and accessories in Panipat on 24 January 2019.
12. Delegates from IIT Delhi conducted a Virtual Lab workshop in the CSE department on January 30th 2019.
13. An expert lecture by Mr. Jai Narayan from NITRA was delivered to Textile Students on 31 January 2019.
14. The MBA department started the practice of research colloquium and first two programs were organized on 19 January and 25 January respectively.

10 Status of SAR submission for NBA accreditation of B. Tech. in CSE.

SAR (CSE) is submitted on 5 November 2018.

11 Other Items-
Formation of Alumni association at PIET.

Mr. Dinesh Verma coordinated the activities related to formation of a registered alumni association of PIET and the selection of office bearers took place on 12 January 2019.

Revision of COs

Three seminars were delivered by Dr. D P S Chauhan on (i) Readiness to learn, (ii) Bloom's taxonomy and (iii) revised Bloom's taxonomy on 1st and 3rd December 2018.

Committees were formulated in the departments to review COs and being a big task it was planned and completed in two months time.

Academic and Administrative Audits

The academic and administrative audit process and documents were prepared for discussion in the next IQAC meeting.

Copy to

- PA to Director
- All the members
- Heads of the departments
- IQAC records



Coordinator

31st Jan, 2019

Coordinator IQAC

Panipat Institute of Engineering & Technology
Pattikalyana, Samalkha, Panipat, Haryana